



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes February 15, 2018

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Waring, S/Taylor to approve the minutes from 1/25/18. Unanimous. **Motion passed.** M/Taylor, S/DeVoy to approve the minutes from 2/1/18. Waring abstained. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor, S/Waring to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
1/31/2018	Engagement letter PFM Financial Services
1/31/2018	Engagement letter Melanson Heath audit
1/31/2018	Payroll & A/P Manifest
2/7/2018	Payroll & A/P Manifest

Jail Bond Term: County Administrator Debra Shackett reviewed the comparison spreadsheet and recommended scenario #2. Commissioner DeVoy stated he liked scenario #4. Commissioner Waring stated he liked scenario #2. Commissioner Taylor stated he could see the merit in both scenarios. M/DeVoy, S/Taylor to go with scenario #4 for the jail bond terms. 2-1 Waring opposed. **Motion passed.**

Budget Update: County Administrator Shackett stated there was no budget posted but the report does show the expenditures and revenue to date. Commissioner Waring asked if the TAN funds had been received. Accounting Manager Lori Sharp stated they had.

Commissioner Waring asked what was found out about posting the check register on the website. Accounting Manager Sharp stated she is looking into it.

Other: Commissioner DeVoy stated all three proposed Delegation budgets are posted on the website and all three are inadequate. Commissioner Waring recommended that a document be given out stating the costs for 2018. Commissioner Taylor asked if the meeting Tuesday is posted as a public hearing. County Administrator Shackett stated that it was posted as a public meeting.

Public Comment: Tom Tardiff, Laconia asked who is signing the checks. Commissioner Waring stated the Treasurer is electronically reviewing the checks and approving the payment before checks are cut.

Adjourn: M/Taylor, S/Waring to adjourn at 5:56pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', with a long horizontal flourish extending to the right.

Jamie Ellsworth
Administrative Assistant